

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, September 28, 2017
7:30 Open Session - School Commons
8:30 P.M. Executive Session - Immediately after Open Session
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:31 p.m. Other Board Members present: Kevin Krueger, Tom Jordan, Sarah Duggan Goldstein, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Fritz Damler, Mari Anderson, Shawn Young, and Lou Munao; Teachers: Barbara Krueger, Michelle Jordan. Michael Gillespie; Students: Ellie Isaacson, Julia Valentincic.

1. MSP (Jordan/Krueger) to approve of the agenda as amended to strike one action item from the agenda that had not been posted soon enough. Approved 5-0.

2. MSP (Purinton/Goldstein/) to approve the minutes of the monthly Board of Education meeting on August 24, 2017, and the special meetings of the Board of Education on August 30 and September 13, 2017. Approved 5-0.

3. Open Discussion - Michelle Jordan reported that the Equestrian Team did really well in their first competition and took 3rd place.

4. Communications - None.

5. Student Council Report - Julia and Ellie reported on the elections of the student council. Their first hot lunch next Wednesday.

6. Board Informational Item (#11) concerning the 2016-17 LP Contract was moved up in the agenda, and Lou Munao was allowed to address the Board at this time. Mr. Munao addressed the Board concerning the \$4,500 credit from the 2016-17 LP contract between Shipyard Island Marina and the School District of Washington. He requested the Board meet in closed session to discuss last year's contract and arrive at a price per gallon to use up the \$4,500 credit prepaid to him last year for purchase of propane this year.

7. Good News Report -

- Dr. Palm-Leis happily announced the District had received three monetary donations recently: \$100 from Barb O'Connell for the Foods class, \$500 from an anonymous donation for our Tech Ed Shop, and \$5,000 from Death's Door Spirits LLC to purchase items for the Tech Ed shop and \$500 for Foods and Nutrition class. Death's Door Spirits also brought 60 volunteers for 2 hours to clean out a storage shed, paint bookshelves, scrub and wax the bus, weed the playground and flower beds, and a number of other tasks. A big thank you to all the volunteers and staff members who took part!
- The beginning of the school year is going well. The first day started with donuts and an all-school assembly.

8. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$66,760.56**.

9. District Administrator's Report -

- Dr. Becky Walker came to work with our math instructors early this week. During the action items, Dr. Palm-Leis would like the Board to approve the two year EAP Contract to provide counseling services to our staff members a very reasonable, pay-as-you-go cost. The hourly bell system continues to not function, Tom Waldron is still trying additional fixes, because a new system would \$3-5,000. NWTC brought 16 new laptops, for their classes, that the District may use for backup and state testing. and we house them for emergency and testing. The partially built outside storage shed has been dismantled, and Mr. Grandy will have the students rebuild a smaller shed reusing the materials. Last week, four teachers met with Fran from CESA 7

concerning the requirements and timelines for their teaching licensures. Our teachers computers were not compatible with the new SMARTBoard and very old and slow, the teachers will all receive new laptops shortly. Buck's Bulletin was published today, a big thank you to Marleen Johnson for putting it together. Washington D.C. trip chaperones are Sue Cornell, Tyler McGrane and Don Johnson after it was decided that a second male chaperone fit the group best and a coin was flipped. October 5 is our culminating event at the TPAC at 6:30 p.m. Parent/Teacher conferences are October 11, October 17 and 18 Dr. Palm-Leis will be attending meeting, he will be attending the Wisconsin Technology Institute conference on the October 20. The annual meeting has been changed to October 10 at 7:00 pm.

10. Board of Education Committee's Reports -

- President's Report - President Amy Jorgenson did not have a report, was invited to attend a WASBO meeting in Ashwaubenon next month.
- Budget Committee - The committee met on Wednesday to go over the preliminary budget for the 2017-18 school year. There will be a vote in the action items for approval of the preliminary revenues of \$1,412,827 and expenditures of \$1,398,606.00 with a possible fund balance increase of \$14,000.
- Learning & Technology Committee - The committee was provided feedback by a number of parents concerning the attendance issue. The committee listened the parents' concerns, and are encouraged that people are really thinking about the attendance issue. The committee believes it's on the right path, but more parental involvement is needed. The committee reviewed five curriculum maps. Technology Update - Tom Waldron presented an inventory of all the technology in the school and a schedule of replacement.
- Policy Committee - Tabled. The committee will meet on October 4 in the library.
- Employee Relation and Personnel Committee - The committee met at the beginning of the month to finalize the employee handbook and discussed hours for the teaching positions of Art, Physical Education, and Tech Education.
- Transportation / Building & Grounds Committee - The committee met with all three of the contractors (Brian Mann, Synergy and Johnson Controls) whom bid on maintaining our heating system. Johnson Controls bid was thousands of dollars higher than the other two bids. Mann Heating and Air's one year bid was \$241 less than Synergy. The committee recommends the Board approve the lowest bid.

11. Action Items

- A. **MSP (Purinton/Krueger)** to approve the payments of the bills in the amount of **\$66,760.56**. Approved 5-0.
- B. **MSP (Goldstein/Krueger)** to approve the recommendation from the Transportation - Building Grounds Committee to accept the bid from Mann Heating and Air for a one year HVAC Maintenance Contract at a cost of \$1500. Approved 5-0.
- C. **MSP (Goldstein/Jorgenson)** to approve the EAP 2 Year Contract Door County Human Services at a cost of up to \$300/for 4 counseling sessions or \$75/session per teacher. Approved 5-0.
- D. **MSP(Jordan/Purinton)** to approve the Washington Island School Preliminary Budget for the 2017-2018 school year with a total Fund 10 revenue of \$1,412,827.00, total expenditures of \$1,398,606.00, and an estimated Fund Balance of \$14,000.00. Approved 5-0.
- E. **Approval of Policy**
 1. **MSP (Duggan Goldstein/Krueger)** to approve the annual review of Acceptable Use Policy. Approved 5-0.
 2. Review and Approval of First Reading
 - i. **MSP (Krueger/Jorgenson)** to approve the first reading of the Testing Program Policy 346. Approved 5-0.
 3. Review and Approval of Second Reading

- i. **MSP (Krueger/Duggan Goldstein)** to approve the second and final reading of the Physical Education Policy 341.5. Approved 5-0.
- ii. **MSP (Duggan Goldstein/Jorgenson)** to approve the second and final reading of the Gifted and Talented Policy 342.3. Approved 5-0.
- iii. **MSP (Purinton/Duggan Goldstein)** to approve the second and final reading of the Special Education Policy 342.1. Approved 5-0.
- iv. **MSP (Jorgenson/Krueger)** to approve the second and final reading of the Student Publications Policy 372. Approved 5-0.372

F. Approval of Hirings

- 1. **MSP (Jordan/Krueger)** to approve Shawn Young as the Boys' Basketball Coach. Approved 5-0.
- 2. **MSP (Purinton/Krueger)** to approve Brenda Cornell as the Assistant Girls' Basketball Coach. Approved 5-0.

G. Acceptance of Gifts

- 1. **MSP (Purinton/Krueger)** to accept the gift of \$100 from Barb O'Connell for Foods class. Jordan - aye, Krueger - aye, Duggan Goldstein - aye, Jorgenson - aye and Purinton-aye. Approved 5-0.
- 2. **MSP (Krueger/Jordan)** to accept the gift of \$500 from the anonymous donation for the Tech Ed shop. Jordan - aye, Krueger - aye, Duggan Goldstein - aye, Jorgenson - aye and Purinton-aye. Approved 5-0.
- 3. **MSP (Purinton/Goldstein)** to accept the gift of \$5000 from Death's Door Spirits LLC. Jordan - aye, Krueger - aye, Duggan Goldstein - aye, Jorgenson - aye, and Purinton-aye. Approved 5-0.

12. Proposed Future Meetings Dates -

Employee Relations & Personnel Comm.	October 4 at 9:45 a.m.	WISD Commons
Policy Committee	October 4 at 7:00 p.m.	WISD Commons
Annual Meeting	October 10 at 7:00 p.m.	WISD Commons
Learning & Technology Comm.	October 26 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	October 26 at 6:30 p.m.	WISD Commons
Budget Committee	October 26 at 7:00 p.m.	WISD Commons
Board of Education	October 26 at 7:30 p.m.	WISD Commons

CLOSED SESSION

13. Move to Closed Session - MSP (Purinton/Krueger) to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes) at 8:42 p.m.. Approved 5-0.

- A. The Board and Dr. Palm-Leis discussed the Superintendent Goal Setting, Evaluation Process & Timeline.
- B. The Board reviewed contractual options regarding non certified instructional staff - Spanish & Social Studies.
- C. The Board discussed the 2016-17 LP Contract from last school year.

14. MSP (Krueger/Jorgenson) to adjourn the Executive (Closed) Session to reconvene Into Open Session at 10:23 p.m. Approved 5-0.

15. MSP (Jorgenson/Krueger) to adjourn the meeting at 10:23 p.m. Approved 5-0.